

WHITBOURNE PARISH COUNCIL

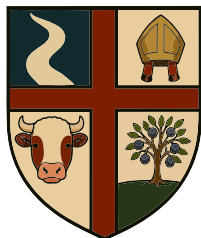
Dear Councillors,

**You are summoned to the meeting of Whitbourne Parish Council to be held on
Wednesday 8th July 2026 at 7.30pm in Whitbourne Village Hall.**

Kevin Phillips
Clerk/RFO

AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the Annual Parish Council and Annual Parish meetings held on 27th May 2026
4. Matters arising from minutes
5. Public Participation - members of the public are allowed not more than 10 minutes in total to address the Council
6. To receive report from Ward Councillor
7. To receive the Clerk's report
8. To receive report from Parish Footpaths Officer
9. To consider whether to submit a grant application to Herefordshire Council regarding footbridge replacement and to agree any related action.
10. Clerk Delegation
 - 10.1. To approve payment of £178.32 (plus VAT) to Namesco for continuity of the official email address, made under Financial Regulation 3.4 and the Scheme of Delegation.
11. Financial Matters:
 - 11.1. To approve accounts for payment:
Clerk Salary: Apr/May 26 & HMRC PAYE, Clerk expenses: Mar/Apr 26 (£493.98), Village Hall (£15.00), Grass cutting (£100.00), DCC Grant (£1560), Parish Council Insurance (£514.89), Playing Fields Insurance (£521.75)
 - 11.2. To approve Bank Reconciliation to 1st May 2026
 - 11.3. To approve Income and Expenditure reconciliation to 1st May 2026
 - 11.4. To review 2026/2027 budget versus spend
12. Planning consultations
 - 12.1. 261542 - Fernie Bank, Linley Green Road, Whitbourne, WR6 5RE



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12.2.Planning applications awaiting decision by Herefordshire Council. To note the current position of Whitbourne planning applications listed below which remain shown on the Herefordshire Council planning portal as valid / undetermined, and to consider requesting the Ward Councillor to seek an update from Herefordshire Council on the current position and likely decision timetable for each application.

<u>Ref</u>	<u>Site / proposal</u>	<u>Target date</u>
P152266/J	Fernie, The Gains Road — fell Cypress tree	28 August 2015
P241252/XA2	Barns at Old Gaines Farm, Gains Road — approval of details reserved by condition	n/a
P251015/F	Summers Place, Badley Wood — holiday let / manège / agricultural building / workshop	30 April 2026
P252843/F	The Live and Let Live — two 1-bed holiday rental units	20 April 2026
P253035/F	Bramble Cottage, Bringsty — change of use of outbuilding to short-term holiday accommodation	5 November 2025

- 13.To receive report regarding the Playing Fields lease renewal
- 14.To consider the approach to a revised local resolution process for complaints and agree any next steps.
- 15.To decide the approach to co-opting a councillor to fill the vacancy
- 16.To receive report regarding the Lengthsman Scheme
- 17.To receive reports from: Village Hall, Playing Fields, Manorial Court
- 18.To receive report regarding the Glebe/woodlands
- 19.To receive report regarding the biodiversity action plan
- 20.To report village issues regarding road maintenance, clearance, etc.

Members of the public are welcome to attend our meetings. Date for next meeting: 9th September 2026.